



DLP Best Practices Cheat Sheet

A practical checklist for reducing data leakage and strengthening data protection

Quick Start (Fastest Wins First)

If you need to tighten DLP quickly, start here:

1. Define sensitive data categories
2. Restrict external sharing
3. Require MFA everywhere
4. Enforce least privilege
5. Reduce alert noise



The DLP Best Practices Checklist

Use this simplified implementation checklist:

- ✓ Define sensitive data categories
- ✓ Build a simple classification model
- ✓ Assign DLP ownership
- ✓ Start with high-impact policies
- ✓ Reduce alert noise
- ✓ Enforce least privilege
- ✓ Require MFA everywhere
- ✓ Restrict external sharing
- ✓ Protect SaaS-to-SaaS data movement
- ✓ Apply endpoint DLP to high-risk roles
- ✓ Monitor behavior anomalies
- ✓ Maintain a recovery plan for critical systems

Starter Policies to Implement First

If you don't know where to begin, these policies create immediate impact:

- Block public links for restricted data
- Require link expiration for external sharing
- Alert on sensitive data sent outside approved domains
- Restrict downloads on unmanaged devices
- Flag bulk access to customer or financial data
- Monitor third-party app authorizations



High-Risk Signals to Monitor

These patterns are common early indicators of data leakage:

- Mass downloads or unusual export activity
- External sharing spikes
- Access outside normal working hours
- Sudden privileged-user behavior changes
- New SaaS integrations or connected apps
- Sensitive data accessed from unmanaged devices

Common DLP Mistakes

Avoid these traps that cause most DLP programs to fail:

- Blocking too much too early
- Treating DLP as "set it and forget it"
- Ignoring SaaS-to-SaaS data movement
- Generating too many alerts without clear workflows
- Assuming DLP replaces backup and recovery



DLP Maturity Snapshot

Where does your program sit today?

- Level 1: Basic Protection**
Policies + MFA + access control
- Level 2: Operationalized DLP**
Tuning + monitoring + response workflows
- Level 3: Resilient Protection**
Automation + incident response + recovery readiness

Recommended Review Cadence

- Weekly:** review high-severity alerts
- Monthly:** tune policies and reduce false positives
- Quarterly:** audit access and privileged roles
- Annually:** reassess classification model and risk categories



Key Reminder (Prevention vs. Recovery)

- DLP reduces exposure risk.**
- Backup and recovery reduce business impact.**
- Strong data protection strategies include both.

Want to strengthen your data protection strategy?

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